

# ANGELO PONTECORBOLI EDITORE FLORENCE (ITALY) JOURNALS APA RULES

## General Format Rules

- Top of every page include a page header (title of your paper left justified)
- Page number: right justified.
- Preferred typeface: Times New Roman 12 pt double space
- Paper size: A4 (21x29,7 cm) or Standard (8.5" x 11")
- Margins: 2,5 cm or 1"

Sections of paper: 4 sections (title, abstract, running head, main body, and references list)

- Running head: Title of paper
- Abstract: A brief summary of paper immediately follows title page. It should be no more than 150 to 250 words.
- Main body include in-text citations
- References section: includes a list of all references used in the paper.

## In-Text Citations

In-text citations are required when you use someone else's ideas, theories or research in your paper.

### Quotation:

- "The bones were very fragile" (Cole, 2011, p. 13).
- Cole (2011) found that "The bones were very fragile" (p. 33).
- In 2011, Cole found that "The bones were very fragile" (p. 33).

### Paraphrase:

- The bones broke easily because they were porous (Cole, 2011).
- Cole (2011) discovered that the bones broke easily.
- In 2011, Cole found that the bones were easily broken (p. 33).

Book, periodical, brochure, report: use italics for title of a periodical, a book, a brochure or a report:  
the book *Vitamin Discoveries* (2013)

**Two or more authors:** Within the text use the word **and**. If the authors' names are within parentheses use the **&** symbol.

- Cole and Dough (1998) argued ...
- ...if they were left to their own devices.(Cole & Dough, 1998)

**Three to five authors:** Include all authors' last names the first time the citation is used. If you use the same citation again within the same paragraph, use only the first last name followed by 'et al'. If you used the citation again omit the year.

- First time: Cole, Dough and Ferris (1998) explained...
- Second time: Cole et al. (1998) proved ...

Third time: Cole et al. demonstrated...

**Six or more authors:** Include only the last name of the first author followed by "et al."  
(Wasserstein et al., 2010)

### **Groups**

Spell out the name in full the first time and abbreviate subsequent times only if abbreviation is well known.

First time: American Psychological Association (1998) explained...

Second time: APA (1998) proved ...

### **Quotations**

When quoting always provide author, year and specific page citation or paragraph number for nonpaginated material.

If the quotation is less than 40 words incorporate it into the text and enclose the quotation with quotation marks. Cite the source immediately after the close of the quotation marks.

If the authors are named in the text, they do not have to be used in the citation.

In fact, "a neurosis is characterized by anxiety" (Kristen & Warb, 2012, p. 157).

"A neurosis is characterized by anxiety," according to Kristen and Warb's (2012, p. 157) longitudinal study.

If the quotation is over 40 words, you must indent the entire quotation and start the quotation on a new line. No quotation marks are required. Cite the quoted source after the final punctuation mark.  
Alberta is occasionally divided into two regions, Northern Alberta and Southern Alberta. The majority of Alberta's population is located in large urban cities, mostly located in the South. Alberta is Canada's most populous province of all three Canadian Prairie provinces. Edmonton is the Capital of Alberta. (Hern, 1996, p. 22)

### **Paraphrasing**

APA style encourages the inclusion of page numbers, but it is not mandatory. Include page or paragraph numbers if it will help reader find the information.

(Reiton, 2003, para. 3)

If neither is available omit page and paragraph numbers. Do not count paragraph numbers.

When paraphrasing from multiple sources, include all authors name in parentheses in alphabetical order.

(Cole, 2006; Mann & Arthur, 2011; Zigmung, 2000).

## Reference

The list of references must be on a new page at the end of your text.

### Abbreviations:

ed. = edition

Ed. or Eds. = Editor(s)

n.d. = no date (for not date of publication)

p. or pp. = Page(s)

Vol. or Vols. = Volume(s)

No. = Number

**Order:** Entries should be arranged in alphabetical order by authors' last names

**Italics:** Titles of larger works (i.e. books, journals, encyclopedias) are italicized. Italicize book titles, journal titles, and volume numbers. Do NOT italicize issue numbers.

**Page numbers:** Use the abbreviation p. or pp.

**Authors:** If the Reference list includes two or more entries by the same author(s), list them in

**URL break:** When the Reference entry includes a URL that must be divided between two lines, break it **before** a slash or dash or at another logical division point.

**Remove hyperlinks:** Remember to set your Word preferences to remove hyperlinks from URLs to prevent them appearing with an underline.

### Authors

Hime, J. R.

Claman, H., & James, R.

Hoeglan, D., Harnand, A., Chen, C. Q., Davidson, F., & Mosher-Straub, J.

More than seven authors, include the first six authors' names followed by an ellipsis (. . .) and then the final author's name.

Isaac, A., Brown, B., Finkel, R. P., Frankenburg, S., Cole, A., Lalonde, M. A., . . . Heinz, V.

### Book-Reference List

**Print version:** Author, A. A., & Author, B. B. (Year published). *Book title* (Edition). City, State: Publisher.

Blankenship, B. (1998). *Baker roll 1924: Eastern Band of Cherokee Indians of North Carolina*. Cherokee, NC: Cherokee Roots.

Kempe, C. H., & Helfer, R. E. (1980). *The battered child* (5th ed.). Chicago, IL: University of Chicago Press.

World Bank (2004). *Gender and development in the Middle East and North Africa: women in the public sphere*. Washington, DC: Author.

**Edited books:** Editor, A. A., & Editor, B. B. (Eds.). (Year published). *Title of book*. City: Publisher.

Duncan, G. J., & Brooks-Gunn, J. (Eds.). (1997). *Consequences of growing up poor*. New York, NY: Russell Sage Foundation.

Ickes, W. (Ed.). (1998). *Empathic accuracy*. New York, NY: Guilford Press.

**Translated books:** Author, A. (Year published). *Title of book* (T. Translator, **Trans.**). City: Publisher. (**Original work published** Year).

Freud, S. (2003). *The psychopathology of everyday life* (A. A. Brill, Trans.). New York: Penguin Books. (Original work published 1901)

**Chapter in an edited book:** Author, A. A., & Author, B. B. (Year published). Title of chapter. In A. Editor, B. Editor, & C. Editor (Eds.). *Title of book* (pp. xx-xx). City, State: Publisher.

Herrmann, R. K., & Finkle, F. (2002). Linking theory to evidence in international relations. In W. Carlsnaes, T. Risse, & B. A. Simmons (Eds.), *Handbook of international relations* (pp. 119-136). London, England: Sage.

**Book-Electronic version:** Author, A. A. (Year published). *Title of book* (Edition).

doi:xx.xxxxxxxxxx [OR] Retrieved from URL of publication's home page

Anderson, C. A., Gentile, D. A., & Buckley, K. E. (2007). *Violent video game effects on children and adolescents: Theory, research, and public policy*. doi:10.1093/acprof:oso/9780195309836.001.0001

Engelschall, R. S. (1997). Module mod\_rewrite: URL rewriting engine. In *Apache HTTP server version 1.3 documentation (Apache modules)*. Retrieved from [http://httpd.apache.org/docs/1.3/mod/mod\\_rewrite.html](http://httpd.apache.org/docs/1.3/mod/mod_rewrite.html)

**Encyclopedia or Dictionary:** Author, A. A., & Author, B. B. (Year published). Title of entry. A. A. Editor, & B. B. Editor (Eds.), *Title of encyclopedia* (pp. xxx-xxx). Location: Publisher.

Chen, J. Q. (2003). Intelligence: Multiple intelligences. In J. Guthrie (Ed.), *Encyclopedia of education* (pp. 1198-1201). New York, NY: Macmillan.

Goethals, G. R., Sorenson, G. J., & Burns, J. M. (Eds.). (2004). *Encyclopedia of leadership*. Thousand Oaks, Ca: Sage Publications.

Moore, C. (1992). Mass Spectrometry. In *Encyclopedia of chemical technology* (4th ed., Vol. 15, pp. 1071-1094). New York, NY: Wiley.

VandenBos, G. R. (Ed.). (2007). *APA dictionary of psychology*. Washington, DC: American Psychological Association.

**Encyclopedia or Dictionary – Electronic version:** Author, A. A. (Year published). Title of entry. *Title of encyclopedia*. doi:xx.xxxxxxxxxx [OR] Retrieved from URL of publication's home page

Etzkowitz, H., & Dzhah, J. (2009). University-industry relationships. In J. B. Callicott, & R. Froderman (Eds.), *Encyclopedia of environmental ethics and philosophy* (Vol. 2, pp. 344-346). Retrieved from <http://www.gale.cengage.com/>.

Hanegraaff, W. (2005). New Age movement. In L. Jones (Ed.), *Encyclopedia of religion* (2nd ed., Vol. 10). Retrieved from <http://find.galegroup.com/gvrl/>

Heuristic. (n.d.). *Merriam-Webster online dictionary*. Retrieved from <http://www.m-w.com/dictionary/heuristic>

Masolo, D. (1997). African Sage philosophy. In *Stanford encyclopedia of philosophy*. Retrieved from <http://plato.stanford.edu/entries/african-sage/>

Psychology. (n.d.). In *Wikipedia*. Retrieved February 20, 2013, from <http://en.wikipedia.org/wiki/Psychology>

Portugal. (2007). In J. J. Arnett (Ed.), *International encyclopedia of adolescence* (Vol. 2, pp. 795-812). New York, NY: Routledge.

Social constructionism. (2009). In J. Scott & G. Marshall (Eds.), *A dictionary of sociology* (3rd rev. ed.). Retrieved from Oxford Reference Online Premium database.

<http://www.waikato.ac.nz/library/study/referencing/styles/apa/examples>

## Journals

**Journal – Print version:** Author, A. A. (Year published). Title of article. *Title of Journal*, *Volume*(Issue), pp-pp.

Harlow, H. F. (1983). Fundamentals for preparing psychology journal articles. *Journal of Comparative and Physiological Psychology*, *55*, 893-896.

**Journal – Electronic version:** Author, A. A., Author, B. B. , & Author, C. C. (Year published). Title of article. *Title of Journal*, *Volume*(Issue), pp-pp. doi:xx.xxxxxxxx [OR] Retrieved from URL of publication's home page

Harden, K. P., Lynch, S. K., Turkheimer, E., Waldron, B. M., Martin, N. G., Emery, R. E., . . .

D'Onofrio, B. M. (2007). A behavior genetic investigation of adolescent motherhood and offspring mental health problems. *Journal of Abnormal Psychology*, *116*, 667-683. doi:10.1037/0021-843X.116.4. 667

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Sillick, T. J., & Schutte,, N. S. (2006). Emotional intelligence and self-esteem mediate between perceived early parental love and adult happiness. *E-Journal of Applied Psychology*, *22*(2), 38-48. Retrieved from <http://ojs.lib.swin.edu.au/index.php/ejap>

## Newspapers

**Newspaper – Print version:** Author, A. A. (Date published). Title of article. *Name of Newspaper* [City[if not included in Newspaper name]], pp. xx-xx.

Schultz, S. (2005, December 28). Calls made to strengthen state energy policies. *The Country Today*, pp. 1A, 2A.

**Newspaper – Electronic version:** Author, A. A. (Date published). Title of article. *Title of Newspaper* [City], pp. xx-xx. Retrieved from URL of newspaper's home page

Becker, E. (2001, August 27). Prairie farmers reap conservation's rewards. *The New York Times*, pp. 12-90. Retrieved from <http://www.nytimes.com>

**Government Publication-Print version:** Government Department (Year published). *Document title*. Location: Publisher.

Federal Aviation Administration (2004). *Seaplane, skiplane, and float/ski equipped helicopter operations handbook* (FAA-H-8083-23). Washington, D.C: U.S. G.P.O.

**Government Publication-Electronic version:** Government Department (Year published). *Document title* (pub no). Retrieved from <http://www.url.com>

U.S. Department of Health and Human Services, National Institutes of Health. National Heart, Lung, and Blood Institute. (2003). *Managing asthma: A guide for schools* (NIH Publication No. 02-2650). Retrieved from [http://www.nhlbi.nih.gov/health/prof/lung/asthma/asth\\_sch.pdf](http://www.nhlbi.nih.gov/health/prof/lung/asthma/asth_sch.pdf)

**Webpage:** Author, A. A. (Date published). Title of webpage. Retrieved from <http://www.url.com>

Pope Benedict tells cheering crowd: I am not abandoning the church - World News. (2013, February 27). Retrieved from [http://worldnews.nbcnews.com/\\_news/2013/02/27/17113318-pope-benedict-tells-cheering-crowd-i-am-not-abandoning-the-church?lite](http://worldnews.nbcnews.com/_news/2013/02/27/17113318-pope-benedict-tells-cheering-crowd-i-am-not-abandoning-the-church?lite)

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Kubota, K. (2007). "Soaking" model for learning: Analyzing Japanese learning/teaching process from a socio-historical perspective. Retrieved from ERIC database. (ED498566)

## Report

**Report – Print version:** Author, A. A. (Year published). *Document title* (Report No. xxx).  
Location: Publisher.

Queensland School Curriculum Council (2004). *Consistency of teacher judgement* (No. 5402.1).  
Brisbane: Author

**Report – Electronic version:** Author, A. A. (Year published). *Title of document* (Report No. xxx).  
Retrieved from Publisher website: <http://www.url.com>

Ministry of Science and Education. (2001). *Educational provision and support for persons with autism spectrum disorders: The report of the Task Force on Autism*. Retrieved from [http://iier.isciii.es/autismo/pdf/aut\\_sped.pdf](http://iier.isciii.es/autismo/pdf/aut_sped.pdf)

Trapp, Y. U. (2005). *Multiple intelligences: The learning process in our students*. Retrieved from Yale University, Yale-New Haven Teachers Institute website: <http://www.yale.edu/ynhti/curriculum/units/2001/6/01.06.10.x.html>

## Interviews

**Interview:** Person-interviewed, F. M. (Year, Month Date). Interview title (F. M. Last, Interviewer).  
*Title of webpage*. Retrieved from <http://www.url.com>

Doe, J. (2014, July 16). *Transcript from That TV Show*. (A. Lalonde, Interviewer). Retrieved from <http://www.madeupurl.com/transcripts/thattvshow.html>

**Magazine:** Person-interviewed, P. P. (Date recorded). Title of interview (I. I. Interviewer, Interviewer). [OR] Interview by I. I. Interviewer. *Title of Magazine, Volume*(Issue), pp-pp.  
Retrieved from URL of magazine's home page

Edison, B. (2004, October 21). Crossing Canada on a bicycle (L. Garden, Interviewer) *Bicycle News*, 12(3). Retrieved from <http://www.bicyclenews.com>

**Archive:** Person-interviewed, P. P. (Date Interviewed). Interview title (I. I. Interviewer, Interviewer)  
[OR] Interview by I. I. Interviewer. [Medium] Collection Name. Repository name, Location.

Smith, M. B. (1989, August 12). Interview by C. A. Kiesler [Tape recording]. President's Oral History Project. American Psychological Association. APA Archives, Washington, DC.

**Audio:** Person-interviewed, P. P. (Date recorded). Title of interview (I. I. Interviewer, Interviewer).  
[OR] Interview by I. I. Interviewer. [Audio clip]. Retrieved from <http://www.url.com>

Edelman, M. W. (2004, October 21). Marian Wright Edelman: Bush leaving kids behind (T. Smiley, Interviewer) [Audio clip]. Retrieved from <http://www.npr.org/templates/story/story.php?storyId=4120281>

## Thesis/Dissertation

**Thesis/Dissertation:** Author, A. A. (Year). *Title of dissertation/thesis* (Unpublished doctoral dissertation [OR] Unpublished master's thesis). Academic Institution, City, State [OR] Country.  
Considine, M. (1986). *Australian insurance politics in the 1970s: Two case studies*. (Unpublished doctoral dissertation). University of Melbourne, Melbourne, Australia.  
Kassover, A. (1987). *Treatment of abusive males: Voluntary vs. court-mandated referrals* (Unpublished doctoral dissertation). Nova University, Fort Lauderdale, FL.

**Thesis/Dissertation – From a commercial database** (e.g., ProQuest Dissertations and Theses database): Author, A (Year). *Title of dissertation/thesis* (Doctoral dissertation). Retrieved from Name of database. (Accession or Order Number)

Cooley, T. (2009). *Design, development, and implementation of a Wireless Local Area Network (WLAN): The Hartford Job Corps Academy case study* (Doctoral dissertation). Available from ProQuest Dissertations and Theses database. (UMI No. 3344745)

**Thesis/Dissertation – Institutional Database** (i.e. University website): Author, A. A. (Year). *Title of dissertation/thesis* (Doctoral dissertation/Master's thesis). Retrieved from <http://url.com>

Adams, R. J. (1973). *Building a foundation for evaluation of instruction in higher education and continuing education* (Doctoral dissertation). Retrieved from <http://www.ohiolink.edu/etd/>

Barua, S. (2010). *Drought assessment and forecasting using a nonlinear aggregated drought index* (Doctoral dissertation, Victoria University, Melbourne, Australia). Retrieved from <http://vuir.vu.edu.au/1598>

**Thesis/Dissertation – Web:** Author, A. A. (Year). *Title of dissertation/thesis* (Doctoral dissertation/Master's thesis, Institution issuing degree). Retrieved from <http://www.url.com>

Bruckman, A. (1997). *MOOSE Crossing: Construction, community, and learning in a networked virtual world for kids* (Doctoral dissertation, Massachusetts Institute of Technology). Retrieved from <http://www-static.cc.gatech.edu/~asb/thesis>

## Blogs

Author, A. A. (Date posted). Title of blog post [Blog post]. Retrieved from <http://www.url.com>

McAdoo, T. (2009, September 10). Use of first person in APA style [Web log message]. Retrieved from <http://blog.apastyle.org/>

Myers, P. Z. (2007, January 22). The unfortunate prerequisites and consequences of partitioning your mind [Web log post]. Retrieved from [http://scienceblogs.com/pharyngula/2007/01/the\\_unfortunate\\_prerequisites.php](http://scienceblogs.com/pharyngula/2007/01/the_unfortunate_prerequisites.php)

## Online Video

Author, A. A. (Date posted). *Title of video* [Video file]. Retrieved from <http://www.url.com>

Ellton, L. (2012, April 27). *Nolan walking* [Video file]. Retrieved from <http://www.youtube.com/watch?v=89dZ4NPPYOdk>

Norris, B. (2011, November 4). *Singing in the Amazon* [Video file]. Retrieved from <http://www.youtube.com/watch?v=Vxja83KLQXZs>

### **Audio Podcast**

Producer, A. A. (Date of podcast). *Podcast title* [Audio podcast]. Retrieved from <http://www.url.com>

Rissian, L. C. (2012, May 4). *Twelve parsecs* [Audio podcast]. Retrieved from <http://itunes.apple.com>

### **Web Image**

Artist, A. A. (Year created). Image title or description [Type of work]. Retrieved from <http://www.url.com>

Photographer, P. P. [OR] Author. (Date published). *Image title* [Description or type of work]. Retrieved from <http://www.url.com>

Rousseau, H. (1896). *The ship in the storm* [Photograph]. Retrieved from <http://www.dfrc.nasa.gov/Gallery/Photo/Pathfinder-Plus/Large/ED02-0161-2.jpg>

[Untitled photograph of a baby chimpanzee]. (2006). Retrieved from <http://perso.wanadoo.fr/jdtr/struc/chimp3.htm>

United State Census Bureau (2012). *County business and demographics map* [Demographic map]. Retrieved from <http://www.census.gov/cbcempa/>

### **Online Lecture notes**

Professor, A. B. (Year). *Title of Lecture* [Format]. Retrieved from URL.

Blampied, N. M. (2011). *Learning and behaviour change* [PowerPoint slides]. Retrieved from <http://www.learn.canterbury.ac.nz/>

### **Film/DVD**

Producer, P. P. (Producer), & Director, D. D. (Director). (Year). *Title of motion picture* [Motion picture]. Country of origin: Studio.

Davidson, F. (Producer), & Davidson, J. (Director). (1999). *B. F. Skinner: A fresh appraisal* [Motion picture]. United States: Davidson Studio.

FITNE (Producer) (2009). *The nurse theorists: Portraits of excellence* [DVD]. United States: Miramax.

## **Television**

**Television:** Director, D. D. (Director). (Year produced). *Television program* [Television series]. City, State: Network.

Bellisario, D. L. (Producer). (1992). *Exciting action show* [Television series]. Hollywood: American Broadcasting Company.

Wendy, S. W. (Producer), & Martian, I. R. (Director). (1986). *Creatures and monsters* [Television series]. Los Angeles, CA: Belarus Studios.

**Television series episode:** Writer, W. W. (Writer), & Director, B. B. (Director). (Date broadcast). Episode title. [Television series episode] In P. P. Producer (Producer), *Program title*. City: Network.  
Heffner, C. (Director). (1993, April 6). Frederick Douglas. [Television series episode] In B. Jerome (Producer), *Civil War Journal*. Arts and Entertainment Network.



Palfreman, J. (Director). (2010). The vaccine war. [Television series episode] In M. R. Sullivan (Producer), *Frontline*. Boston, MA: Central Broadcasting Service.

**Television broadcast:** Producer, P. P. (Producer), & Director, D. D. (Director). (Date broadcast). *Title of broadcast* [Television broadcast]. City, State: Network.

Important, I. M. (Producer) (1990, November 1). *The nightly news hour* [Television broadcast]. New York, NY: Canadian Broadcasting Service.

## Reference

<https://www.citefast.com/styleguide.php?style=APA&sec=form>

<https://apastyle.apa.org/about-apa-style>

<https://apastyle.apa.org/manual/related/sample-experiment-paper-1.pdf>